

TOWN OF WOODRUFF
REGULAR TOWN BOARD MEETING
MINUTES
June 27, 2017

This Regular Town Board Meeting was noticed according to State Statute 19.84. Posted as required by law, news media notified. Board members present were Chairman Michael Timmons, Supervisors Corky Sheppard, Ed Richardson, Barry Seidel Jr. and Shirley Jacoby. Also present were Christine Woynich-Clerk, Road Crew Chief Michael Pockat, Evelyn J. Schneiderman-Treasurer, Kristin Kanzelberger-Deputy Clerk, Lennie Drewsen-Police Chief, Spencer Stingl, Dan Stingl, Nikki Engels, Gary Engels, Gary Jacobi, James D. Rein, Alec Steinberger, Daniel Nimsgern, Diana Steinberger, Joan T. Seramur, Victor Gee, George Zoch, Heidi Fink, Andrea Reuland, Kyle Timmons and Abby McEnroe-Lakeland Times.

Chairman Timmons called the meeting to order at 6:00 p.m. and stated the board would be working off of the amended agenda. Pledge of Allegiance conducted.

Motion by Jacoby to approve the agenda as presented; seconded by Sheppard, all members voted aye; motion carried.

Motion by Sheppard; seconded by Richardson, to approve the minutes of the June 13, 2017 Regular Town Board meeting as presented. All board members present voted aye; motion Carried.

WELCOME AND INTRODUCTION OF GUESTS

None.

ITEMS FOR DISCUSSION/POSSIBLE ACTION

1. DISCUSS DISCREPENCIES ON MID LAKE ROAD SETBACKS.

Timmons stated that Jim Ryan from Wilderness Surveyors brought to his attention, due to a tentative sale of WR29-1-9, that there are several structures within the road right of way from WR61-13 to WR7-37 with the presumed road being 66 feet. The newest development in this stretch was 1967. Discrepancies have been noted as far back as a map dated 1948. Structures are to be 20 feet from the road edge. Timmons stated that he spoke with Mike Romportl with Land Information office who contacted Bob Winat with WI DOT who stated that in these cases the municipality can locate encroachments and the municipality can give exceptions to the right of way. One of two ways can correct this: bring it to all the property owners or bear it against the town and get it done; 14 parcels this encompasses. It has to be surveyed to state that all obstructions would be outside that right of way. If there is an obstruction, we have to contact Oneida County Zoning because of the setback that has to be 20 feet from any building per zoning code. Timmons opinion is to get it to the quickest advantage we can to get it done and make it right and that whatever is done, should be done uniformly. Discussion followed regarding the moving of the right of way. Seidel Jr. made the motion to move forward with a survey that would be required for the public hearing to adjust the road way to miss all obstructions for the properties concerned which is WR 261-8 down to WR-737; Jacoby seconded. Board voted aye, no nay; Chair voted aye, motion carried. Timmons authorized Jim Ryan to make a certified survey map of that section of properties to make the road fit to allow all the properties that we can move forward. Jim Ryan suggested the preliminary survey work be done to locate the improvements, bring it back to the board and the board then can decide where they want

the right of way to be; then from that point, go forward with hearings. Corky suggested no matter what needs to be done, it has to be surveyed; adjust it so it's off of everyone's property, the buildings can stay and we can get on with Mid Lake and get it black topped. More discussion followed and Act 55 was brought up as reference defining any structure can be built the exact same footprint as it is today. Timmons made a motion that it be taken to zoning for a reduced setback in that area to further it because if the wall gets put on the lot line or a foot from the lot line, the right of way line, it's still not legal so we have to have a reduced setback with zoning no matter what the town does to have structures geographically recognizable to be done in one shot; Corky seconded the motion. Board voted aye, no nay; Chair voted aye, motion carried.

2. REVIEW & POSSIBLY APPROVE ARP APPLICATION:

Seidel Jr. made motion to approve the application as stated on the agenda; Richardson seconded. Board voted aye, no nay; Chair voted aye, motion carried.

3. REVIEW & POSSIBLY APPROVE CUP APPLICATION:

Corky made motion to approve CUP application to change to office space and outdoor activities from the coffee shop; Barry seconded. Andrea Reuland questioned if they're using the preexisting building or if it will be a new build. Gary Engels confirmed the office space will be the preexisting hut, that the office is storage and the outdoor activities will be training. Board voted aye, no nay; Chair voted aye, motion carried.

4. REVIEW AND POSSIBLY VOTE TO IMPLEMENT RESOLUTION #01-2017 TO CHANGE THE ELECTED OFFICIALS PAY SCHEDULE AS DISCUSSED AT THE JUNE 13, 2017 TOWN BOARD MEETING.

Timmons read aloud resolution #01-2017. Sheppard made the motion to accept the resolution #01-2017; Jacoby seconded. Board voted aye, no nay; Chair voted aye, motion carried.

5. REVIEW AND POSSIBLY VOTE TO IMPLEMENT BUDGET RESOLUTION #03-2017:

Timmons read aloud resolution #03-2017. Jacoby made a motion to approve the budget resolution #03-2017; Sheppard seconded. Board voted aye, no nay; Chair voted aye, motion carried.

6. REVIEW AND POSSIBLY VOTE TO IMPLEMENT BUDGET RESOLUTION #04-2017:

Timmons read aloud resolution #04-2017. Seidel Jr. made a motion to implement the budget resolution; Richardson seconded. Board voted aye, no nay; Chair voted aye, motion carried.

7. FIRE TRUCK UPDATE.

Victor Gee provided Pierce manufacturing quotes for the following: Medium Pumper \$447,810.00, 75' Aerial \$710,225.00, and 107' Aerial \$778,138.00. Also, waiting on more pricing from Marion Bodyworks, which will be given the beginning part of July. Timmons stated that he was abstaining from the conversation. Sheppard requested it be placed on future agenda items.

8. REVIEW & POSSIBLY APPROVE OPERATOR LICENSES

Timmons explained all operator licenses have been approved by Chief Drewsen and have to be approved by the board which has slipped through the cracks over the years. Woynich recommended the approval contingent upon receiving payment. Sheppard made a motion to approve them all upon payment to the Town of Woodruff; Timmons seconded. Board voted aye, no nay; Chair voted aye, motion carried.

9. REVIEW HANDBOOK RECOMMENDATIONS FROM VLIET FOR PERFORMANCE BONUS. ALSO REVIEW CALL-IN & OVERTIME PAY.

Handbook states that any full-time employee called in will be paid a two hour minimum, but does not state that there is any change in rate of pay. Motion by Sheppard for clerk to bring back the verbiage from the former union contract on how a called in employee will be paid, seconded by Jacoby, all members voted aye; motion carried. The handbook states that overtime is computed on

actual time worked only and shall not include vacation, holiday, or PTO. Discussion followed. Timmons made a motion to have the two department heads discuss with the clerk, and the Clerk is to bring back the department heads recommendations, seconded by Seidel Jr., all member present voted aye; motion carried. Performance bonus states a percentage on base pay. Base pay is established as of January 1st of the current year. The question is to clarify what base pay is, if it is hours that were actually worked, or based on 2080 hours per year for every full time employee. Motion by Jacoby, seconded by Seidel Jr. to define base pay as 2080 hours per year at rate of pay as of January 1st of that year for all full-time employees, all members voted aye; motion carried.

10. FUTURE AGENDA ITEMS.

Road stuff, fire truck, generator, water issue near virgin pines condos area

11. PUBLIC COMMENT RELATED TO ABOVE AGENDA ITEMS.

None.

12. ADJOURNMENT.

Motion by Sheppard to adjourn, seconded by Richardson, all members voted aye; motion carried.

/s/ Christine Woynich, Clerk

/s/ Kristin Kanzelberger, Deputy Clerk

Approved: 07/11/2017